

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 24, 2014

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Ron Pascrell, Bob Kassai, Tom Bolen

Members Absent – Tanya DaSilva, Maria Flynn(arrived at 7:05), Dina Bargiel(arrived at 7:35)

Also Present - Elaine Baldwin, Tom DiFluri, Jeff Merlino

214-160 -APPROVAL OF MINUTES

Motion by KASSAI Seconded by PASCRELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the February 10, 2014 regular meeting and the February 20, 2014 special meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the February 10, 2014 regular meeting and the February 20, 2014 special meeting.

Roll Call: 6 YES

214-161 -APPROVAL OF REGISTER REPORT

Motion by MITCHELL Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the February 2014 Register Report.

Roll Call: 6 YES

PUBLIC HEARING –(AGENDA ITEMS ONLY)

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard

SUPERINTENDENT'S REPORT

Ms. Baldwin commended the schools on the great job they did for Read Across America day. The students and participants really enjoyed the day. She also said the district is ready for the upcoming NJASK testing.

BOARD ATTORNEY'S REPORT

Mr. Merlino informed the Board that the County has approved the new Superintendent's contract and will be voted on as an addendum to the agenda. He also stated that a settlement was made with Progressive Therapy for half the requested amount, which would also be voted on as an addendum. He told the Board the WPEA had ratified their contract earlier in the day and that it would also be voted on as an addendum and signed tonight.

NEW BUSINESS

BOARD ACTION

214-162 - AMENDMENT OF 2013-2014 BOARD MEETING CALENDAR

Motion by KEATING Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the amendment of the 2013-2014 board meeting calendar to reflect the following:

Roll Call: 7 YES

| | | | |
|--------------------|------------------|--------------------|--------|
| January 13, 2014 | Regular Meeting | Memorial School | 7:00pm |
| February 3, 2014 | Workshop Meeting | Memorial School | 7:00pm |
| February 10, 2014 | Regular Meeting | Memorial School | 7:00pm |
| March 3, 2014 | Workshop Meeting | Memorial School | 7:00pm |
| March 24, 2014 | Regular Meeting | Memorial School | 7:00pm |
| April 7, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| May 5, 2014 | Budget Hearing | Municipal Building | 7:00pm |
| May 19, 2014 | Regular Meeting | Memorial School | 7:00pm |
| June 2, 2014 | Workshop Meeting | Memorial School | 7:00pm |
| June 16, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| July 21, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| August 18, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| September 15, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| October 6, 2014 | Workshop Meeting | Memorial School | 7:00pm |
| October 20, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| November 17, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| December 15, 2014 | Regular Meeting | Municipal Building | 7:00pm |
| January 5, 2015 | Reorg Meeting | Municipal Building | 7:00pm |

214-23A – SETTLEMENT AGREEMENT – PT

Motion by KEATING Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the settlement agreement with P.T., as discussed in executive session

Roll Call: 7 YES

PERSONNEL: Dr. Salemi reported on matters of personnel:

214-163 - ACCEPTANCE OF RESIGNATION

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Valerie Feenan, part time classroom aide at CO, effective 2/28/14.

Roll Call: 7 YES

214-164 - ACCEPTANCE OF RESIGNATION

Motion by SALEMI Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Susana Mueller, part time classroom aide at CO, effective 2/20/14.

Roll Call: 7 YES

214-165 - APPROVAL OF MATERNITY LEAVE

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve disability/maternity leave for Erin Wilson, under the Federal Family Leave Act, from April 22, 2014 to May 19, 2014 to be followed by the NJ Family Leave Act, without pay, until the end of the school year.

Roll Call: 7 YES

214-166 -APPROVAL OF HIRE-PART TIME CUSTODIAN

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Brian Belinski (has black seal license) from substitute custodian to part time custodian, retroactive to March 1, 2014-June 30, 2014, at a rate of \$20/hr., not to exceed 27.5 hours per week, no benefits.

Roll Call: 7 YES

214-167 - NEW SUBSTITUTES

Motion by SALEMI Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for March of the 2013-2014 school year per the Passaic County Educational Services Commission.

Roll Call: 7 YES

214-168 - AMENDMENT OF RESOLUTION 214-54 -APPROVAL OF STIPENDS POSITIONS FUNDED BY NCLB GRANT

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to amend and approve Rosemary Ficarra to take over the Peer Tutoring stipend position, previously held by Rosa Leporini, for the remainder of the 2013-2014 school year, to be funded by the NCLB grant, not to exceed a total of \$12,000 as per grant, as listed:

| ACTIVITY | STAFF MEMBER | AMOUNT |
|---------------------------|------------------|---------|
| Peer Tutoring Coordinator | Rosemary Ficarra | \$33/hr |

Roll Call: 7 YES

214-169 - AMENDMENT OF RESOLUTION 214-54 -APPROVAL OF STIPENDS POSITIONS FUNDED BY NCLB GRANT

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to amend and approve Jessica Sonners to take over the ESL Tutoring stipend position, previously held by Rosario Nunez, for the remainder of the 2013-2014 school year, effective 3/13/14, to be funded by the NCLB grant, not to exceed a total of \$12,000 as per grant, as listed:

| ACTIVITY | STAFF MEMBER | AMOUNT |
|--------------------------|-----------------|---------|
| ESL Tutoring Coordinator | Jessica Sonners | \$33/hr |

Roll Call: 7 YES

214-170 - NEW HIRE – PT CLASSROOM AIDES-BG

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following people, as part time classroom aides at BG, at a rate of \$13.64/hr., not to exceed 27.5 hrs per week, no benefits, effective 3/25/14.

Jennifer Sullivan – Autistic Aide

Deborah Brock – LLD Aide (one to one)

Raquelina Espinal – Autistic Aide

Roll Call: 7 YES

214-171 - EMPLOYMENT CONTRACT – TERESA LAURIE

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve (3) 1 year term contracts for Teresa Laurie, confidential secretary to the business administrator/bookkeeper/payroll for each of the following school years: 2012-2013 @ \$53,812, 2013-2014 @ \$54,996, 2014-2015 @ \$56,261. Further resolved to approve the following salary guide for Ms. Laurie for the 2015-2016 school year.

Teresa Laurie 2015-2016 - \$57,724

Roll Call: 7 YES

214-172 - EMPLOYMENT CONTRACT –DONNA SANTULLI

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve (3) 1 year term contracts for Donna Santulli, confidential secretary to the Superintendent for each of the following school years: 2012-2013 @ \$56,638, 2013-2014 @ \$57,884, 2014-2015 @ \$59,215. Further resolved to approve the following salary guide for Ms. Santulli for the 2015-2016 school year.

Donna Santulli 2015-2016 - \$60,755

Roll Call: 7 YES

214-24A – NEW HIRE – SUPERINTENDENT OF SCHOOLS

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the employment contract of Dr. Michele Pillari, as Superintendent of Schools, effective July 1, 2014 through June 30, 2017.

Roll Call: 7 YES

214-25A – APPROVAL OF CONTRACT - WPEA

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION,
to approve the collective bargaining agreement with the WPEA for the period of July 1, 2012 through June 30, 2016.

Roll Call: 7 YES

214-26A - NEW HIRE – PT CLASSROOM AIDES-CO

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the Andrea Gilman and Rana Aburomi, as part time classroom aides at CO, at a rate of \$13.64/hr., not to exceed 27.5 hrs per week, no benefits, effective 3/25/14.

Roll Call: 7 YES

EDUCATION: Ms. Baldwin reported on the 2/24/14 Education Committee meeting:

214-173 - HIB DECISION

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2014-06, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 7 YES

FINANCE: Mrs. Mitchell reported on matters of finance:

214-174 - SECRETARY/TREASURER REPORTS

Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2014 and February 2014 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2014 and February 28, 2014, the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

Roll Call: 7 YES

214-175 -APPROVAL OF BILL LIST

Motion by MITCHELL, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$519,172.14

| <u>Bill List No.</u> | <u>Amount</u> |
|----------------------|---------------|
| #75 | \$458,343.02 |
| L24 | \$ 60,829.12 |

Roll Call: 7 YES

214-176 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of January 2014 and February 2014.

Roll Call:

January

| <u>Account #</u> | <u>Acct. Description</u> | <u>Old Amount</u> | <u>Adjustment</u> | <u>New Balance</u> |
|-------------------|--------------------------|-------------------|-------------------|--------------------|
| 11-000-230-00-00 | Salaries Administration | \$ 202,700.00 | \$40,000.00 | \$ 242,770.00 |
| 11-000-240-103-00 | Salaries Principals | \$ 437,489.00 | \$45,000.00 | \$ 482,489.00 |
| 11-000-251-100-00 | Salaries | \$ 287,366.00 | \$45,000.00 | \$ 332,366.00 |
| 11-120-100-101-00 | Grades 1-5 Sal of Teach | \$2,102,978.00 | (\$130,000.00) | \$1,972,978.00 |
| 11-000-230-100-00 | Salaries Administration | \$ 242,770.00 | (\$1,500.00) | \$ 241,270.00 |
| 11-000-251-100-00 | Salaries | \$ 332,366.00 | (\$23,500.00) | \$ 308,866.00 |
| 11-120-100-101-00 | Grades 1-5 Sal of Teach | \$1,972,978.00 | \$25,000.00 | \$1,997,978.00 |
| 11-000-100-566-00 | Tuition Priv Sch Disab | \$ 466,971.00 | (\$22,000.00) | \$ 444,971.00 |
| 11-000-216-320-00 | Students-Speech/Rel Serv | \$ 303,270.00 | \$ 1,500.00 | \$ 304,770.00 |
| 11-000-222-600-20 | Supplies & Materials | \$ 15,860.00 | \$ 1,800.00 | \$ 17,660.00 |
| 11-000-223-320-00 | Purch Prof – Ed Services | \$ 12,000.00 | (\$2,371.00) | \$ 9,629.00 |
| 11-000-263-420-00 | Grounds Repair Services | \$ 13,401.00 | \$ 900.00 | \$ 14,301.00 |
| 12-000-400-450-00 | Construction Services | \$ 540,929.00 | \$20,171.00 | \$ 561,100.00 |

February

| <u>Account #</u> | <u>Acct. Description</u> | <u>Old Amount</u> | <u>Adjustment</u> | <u>New Balance</u> |
|-------------------|--------------------------|-------------------|-------------------|--------------------|
| 11-000-100-562-00 | Tuition Other Leas. | \$142,657.00 | (\$19,000.00) | \$123,657.00 |
| 11-000-222-600-20 | Supplies & Materials | \$ 17,660.00 | \$ 3,100.00 | \$ 20,760.00 |
| 11-000-261-420-00 | Clean Repair & Maint | \$137,456.00 | \$ 3,300.00 | \$140,756.00 |
| 11-000-261-610-00 | General Supplies | \$ 16,524.00 | \$ 3,600.00 | \$ 20,124.00 |
| 11-000-262-420-00 | Clean Repair & Maint | \$ 20,900.00 | \$ 2,900.00 | \$ 23,800.00 |
| 11-000-263-420-00 | Grounds Repair Services | \$ 14,301.00 | \$ 100.00 | \$ 14,401.00 |
| 11-190-100-610-20 | General Supplies | \$105,000.00 | \$ 4,000.00 | \$109,000.00 |
| 11-190-100-610-30 | General Supplies | \$ 88,700.00 | \$ 7,000.00 | \$ 95,700.00 |
| 11-190-100-640-30 | Textbooks | \$ 35,000.00 | (\$ 5,000.00) | \$ 30,000.00 |

214-177- 2014-2015 TRANSPORTATION CONTRACT RENEWAL-DURHAM SCHOOL SERVICES

Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve renewal of transportation contract with Durham School Services, for two bus routes, at an increase of 1.69%, for the 2014-2015 school year as follows:

| <u>TIER#</u> | <u>ROUTE#</u> | <u>CONTRACTOR</u> | <u>PER DIEM</u> |
|--------------|---------------|-------------------|-----------------|
| 1 | MBG-T1 | DURHAM | \$127.44 |
| 1 | CO-T1 | DURHAM | \$127.44 |
| 1 | MBG-T2 | DURHAM | \$127.44 |
| 1 | CO-T2 | DURHAM | \$127.44 |

Roll Call: 7 YES

214-178 -TRAVEL REIMBURSEMENTMotion by MITCHELL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2013-2014 school year:

Roll Call: 7 YES

| Name | Activity | Date | Registration | Mileage/Tolls | Meals | Lodging |
|-----------------------|---|-----------|--------------|---------------|-------|---------|
| Jack Wittig | NJ School Building & Grounds Assoc. Annual Convention | 4/14-4/15 | \$100 | Approx. \$100 | \$224 | NA |
| Jeanine Chiaravalloti | From Chaos to Classroom Control | 4/8/14 | \$209 | NA | NA | NA |

BUILDINGS & GROUNDS: Ms. Flynn reported on Buildings & Grounds matters:

214-179 -USE OF FACILITIES – MEMORIAL SCHOOLMotion by FLYNN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve use of Memorial School Cafeteria, on April 12, 2014, for the Woodland Park Board of Recreation's annual Bunny Breakfast. (BOE custodian(s) at contractual rate paid by the Borough)

Roll Call: 7 YES

214-180 - USE OF FACILITIES – MEMORIAL SCHOOLMotion by FLYNN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the use of Memorial School facilities on May 3 & 4, 2014, from 9am-5pm, to the West Paterson Fire Dept., for their annual Firematic Expo.

Roll Call: 7 YES

214-27A – MITCHELL FOLDING CAFETERIA TABLES – CHARLES OLBONMotion by FLYNN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of (5) 14' Mitchell folding cafeteria table units with surface mounted cabinets from Lee Distributors under MRESC Cooperative Bid #13-14/11 @ \$31,815 (existing tables falling apart)

Roll Call: 7 YES

POLICY:**214-181- APPROVAL OF POLICY REVISIONS**Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions of the following existing policies:

Roll Call: 7 YES

| POLICY # | POLICY NAME | MANDATED/RECOMMENDED |
|----------|-------------------------|----------------------|
| 5410 | Promotion and Retention | Recommended |

OLD BUSINESS

Mrs. Keating asked if the Board should have any concerns regarding a notice about construction of new housing and retail stores on Lackawanna Ave. Mr. DiFluri said the biggest concern would be increased enrollment in the schools.

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) Meeting will be resumed at conclusion of Executive Session.*

- 4) The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 7:30 pm by KEATING, seconded by FLYNN
Voice Vote: 7 YES

Motion to return to Regular Session at 8:30 pm by MITCHELL, seconded by KEATING
Voice Vote : 8 YES

ADJOURNMENT

Motion to adjourn at 8:30 p.m. by MITCHELL, Seconded by KEATING

Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES** **MARCH 24, 2014**

ITEMS DISCUSSED:

- Ms. Baldwin reported on HIB # 2014-07
- Ms. Baldwin reported on homeless student and residency matter
- Ms. Baldwin and Mr. Merlino discussed personnel matter regarding maternity leave
- Dr. Salemi reported on negotiations with WPPSA